

*Cedar Lane Missionary Homes, Inc.*

103 Cedar Lane, Laurel Springs, NJ 08021  
Phone: (856) 783-6525 E-Mail: cedarlane@furloughhomes.org

**APPLICATION FOR RESIDENCE**

**Names:** \_\_\_\_\_

**Field of Service:** \_\_\_\_\_

**Reason for coming to CLMH:** \_\_\_\_\_

**Names, Sex, Birth Dates of Children who will reside with you at Cedar Lane:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Present Address:** \_\_\_\_\_

**Field Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Type and length of Visa** \_\_\_\_\_ **(If not American)**

**Name/Address/Telephone of MISSION BOARD:** \_\_\_\_\_

\_\_\_\_\_

**Are you currently serving on the field?** \_\_\_\_\_ **If not, how long have you been in the USA or**  
**Canada?** \_\_\_\_\_ **How many years have you served as a missionary?** \_\_\_\_\_

**In which types of ministries have you been involved?** \_\_\_\_\_

\_\_\_\_\_

**Name/Address/Telephone of the Church of which you are a member:** \_\_\_\_\_

\_\_\_\_\_

**Can this info be used in our publication? If no, then what can we use?** \_\_\_Yes \_\_\_No

**Have you or anyone in your family been accused or convicted of a sex crime?** \_\_\_Yes \_\_\_No

**Please list a contact/number where we can obtain quick info while you are traveling** \_\_\_\_\_

\_\_\_\_\_

**Please list an emergency contact (name/phone #) for while you are living at Cedar Lane.**

\_\_\_\_\_

**I/We request the use of a ( 4 ), ( 3 ), ( 2 ), ( 1 ) (circle one) bedroom residence**  
**from** \_\_\_\_\_ **to** \_\_\_\_\_. **Please give exact**  
**dates.**

## Doctrinal Statement of Cedar Lane Missionary Homes

We believe:

1. That the Old and New Testaments are verbally inspired by God, inerrant in the original writings, and are the supreme and final authority in faith and life.
2. That there is one God, eternally existent in three coequal persons: Father, Son, and Holy Spirit.
3. That Jesus Christ, who is God the Son, became man, begotten by the Holy Spirit and born of the Virgin Mary and throughout eternity continues to be true God and true man.
4. That man was created in the image of God; he willfully sinned and thereby incurred both physical and spiritual death; all men are born with a sinful nature, and consequently become sinners in thought, word and deed.
5. That the Lord Jesus Christ died for our sins, according to the Scriptures, as a substitutionary sacrifice; that all who believe in Him are saved on the grounds of His shed blood.
6. The crucified body of our Lord was resurrected; He ascended into Heaven and lives there as our High Priest and Advocate before the Father.
7. That all who receive by faith the Lord Jesus Christ are born of the Holy Spirit, become children of God, and are forever kept secure in their salvation.
8. That those who are born of the Spirit are to live the Christian life solely by the power of the indwelling Holy Spirit.
9. That the true living Church is composed of all regenerated believers and its supreme mission is to fulfill Christ's Great Commission by preaching the Gospel to all people.
10. That believers are to observe the ordinances of Baptism and the Lord's Supper and to unite in evangelical churches and continue faithfully in this fellowship.
11. That our Lord and Savior Jesus Christ will return to the earth personally, bodily, visibly and gloriously, and that all believers should look for His coming which is the blessed Hope of the Church.
12. That the bodies of the dead, both of the just and the unjust, will be resurrected; the saved to enjoy everlasting blessedness and the lost to endure everlasting conscious punishment.

## **YOU MUST READ THE CLMH Policies and Procedures (below)**

### **Application Procedure**

Application is made by filling out and returning an application form (from website).

Priority is given to missionaries with housing needs of 1 month or more. Housing requests of less than 1 month may not be confirmed earlier than 90 days before stay.

Housing for internationals is on a limited basis.

### **Security Deposits:**

All accepted applications are tentative and contingent upon receipt of a \$200 Security Deposit. Once the application is accepted and the \$200 Security Deposit is received, the reservation is considered confirmed except for stays of less than one month which are confirmed 90 days before arrival. The Deposit is non-refundable in case of cancellation and will be held until after your departure to provide funding for any outstanding expenses. These may include utility charges, damage to residences considered more than normal wear-and-tear and cleaning charges when the residence has not been properly cleaned prior to departure. After the deduction of any such charges, the excess will be refunded.

### **Billing and Payments:**

Cedar Lane tries to keep service charges for missionaries as low as possible. Service charges cover about half of the total running costs of the ministry with church and individual donations supplying the rest. We want your stay to be both fruitful and restful so we try to keep the homes in good to excellent condition. Please let us know of any maintenance needed in the homes. Most maintenance we can do fairly quickly, some we will need to put on our project list to complete as money becomes available.

1. CLMH will provide an invoice upon arrival for the first month's payment, which is due and payable upon arrival.
2. All subsequent invoices will be due upon receipt which will generally be the first working day of each month.
3. If a payment becomes 60 days past due without prior arrangements, a late payment fee of \$50 will be added to the amount due and CLMH may ask the resident to leave the campus.
4. CLMH may notify the mission agency or sending church when an account becomes seriously past due.

### **Reservation changes (leaving early):**

1. If a resident leaves earlier than scheduled, there will be no refund in part or in full of the service charge for the month of departure. Ex.: If you are scheduled through September 30<sup>th</sup> and you leave on the 15<sup>th</sup> of August there is no refund for the last 15 days of August.
2. For residents staying two weeks or less, the required service charge is for the total time period originally reserved. If the resident vacates the house earlier than the end of the reservation time, there is no refund.
3. Exception to this policy will be rare and only after careful review of the circumstances described in writing to the Director.

### **Other General Policies:**

1. CLMH requires its guests to take care of the cleaning of the home in all aspects, along with the linens used, prior to departure. We will give residents a housekeeping checklist upon arrival for information about cleaning that is necessary before departure.

2. CLMH allows *NO ALCOHOL, SMOKING, or ILLICIT DRUGS* in the homes or on campus. There is also a *NO PETS* policy in any home or on the campus. If you have a pet, please make arrangements for the pet's care prior to arriving at CLMH. This does not apply to long term staff.

3. Notify office of approximate arrival time and if a delay is expected. Please try to arrive during regular staff hours 9am-5pm, Mon-Fri. If you need other arrangements, please let office know as soon as possible.

**AGREEMENT:**

- 1. I have carefully read the CLMH Doctrinal Statement and I agree with and will adhere to it. \_\_\_Yes \_\_\_No
- 2. I have read the CLMH Policies and Procedures above and I will abide by them. \_\_\_Yes \_\_\_No
- 3. I understand that I will be responsible for cleaning the home, including linens, etc., prior to checking out. \_\_\_Yes \_\_\_No
- 4. I understand that CLMH does not allow smoking, pets, alcohol, and/or illicit drugs in the homes or on campus. \_\_\_Yes \_\_\_No

**Have you (including your spouse) read the accompanying information sheets, including the Security Agreement? \_\_\_\_\_**

**Do you agree with the terms and conditions stated? \_\_\_\_\_**

**For Internationals**

**Name of Your Mission in the States:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**List 3 of your U.S. supporting churches with a contact person and telephone number.**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**Signatures:** \_\_\_\_\_ **Date** \_\_\_\_\_

-----  
PLEASE DO NOT WRITE BELOW THIS LINE  
=====

Date Received: \_\_\_\_\_ Date Answered: \_\_\_\_\_

Date Confirmation Sent: \_\_\_\_\_

Deposit Due: \_\_\_\_\_

Deposit Received: \_\_\_\_\_

Special Conditions Noted: \_\_\_\_\_